

Get Started Here

Adobe Photoshop is the world's most popular photo application to modify and adjust images.

One-on-One Personal Computer Training provides a comprehensive introduction to Adobe Photoshop and will enable your students to become productive with the product.

Learning Outcomes

This course is designed for people who are new to using Adobe Photoshop. It covers the essential features people need in day-to-day use of Photoshop to create and manipulate images.

At the end of the course, the student will be able to:

- ☞ Understand the basic tools and palettes that comprise the Photoshop screen
- ☞ Work with Selections
- ☞ Work with Images
- ☞ Work with layers in an image
- ☞ Save images in various formats
- ☞ Perform various functions with colours
- ☞ Use the painting and retouching tools
- ☞ Adjust and Retouch Images

Structure

The course is organised in a series of lessons, each of which addresses a particular functional area of the product. Basic concepts are introduced first. Later materials build on these basics until the student has a sound grasp of the principles involved.

Each lesson starts with a list of learning outcomes for the lesson. Subject matter in the lesson is interspersed with practical exercises to illustrate the material covered. At the end of each lesson there is a:

- ☞ Summary of the lesson, including a list of the skills learned and important terms
- ☞ Questionnaire to test the student's understanding of the lesson
- ☞ Case study for revision or for fast students.

The manual includes a table of contents, an index, a glossary of important terms, tips and review exercises.

Contents

Photoshop Orientation

1. Starting Photoshop
2. Opening An Existing Document
3. The Photoshop Screen
4. The Tools Palette
5. The Selection Tools In Brief
6. The Painting Tools In Brief
7. The Special Tools In Brief
8. The View Tools In Brief
9. The Control Tools In Brief
10. The Palettes In Brief
11. Using The Zoom And Hand Tools
12. Creating A New Document
13. Exiting Photoshop

Working With Selections

1. The Selection Tools
2. Using The Marquee Tools
3. Using The Drawing Lasso Tools
4. The Magnetic Lasso Tool
5. The Magic Wand Tool
6. Transforming Selections
7. Using The Crop Tool
8. Moving Selections
9. Modifying Selections
10. Copying And Pasting Selections

Working With Images

1. Understanding Image Resolution
2. Changing The Image Resolution
3. Understanding Image Sizing
4. Modifying The Image Size
5. Resampling An Image
6. Modifying The Canvas Size
7. Rotating The Canvas
8. Understanding Digital Camera Settings
9. Scanning An Image

Working With Layers

1. The Layers Palette
2. Creating And Deleting Layers
3. Transforming Layers
4. Moving And Linking Layers
5. Layer Transparency
6. Type Layers

Saving Formats

1. Saving An Image For Print
2. Saving An Image For Web Usage
3. Saving An Image As A PDF
4. Saving As A Photoshop File

Working With Colours

1. The Colour Models
2. Photoshop Colour Modes
3. The Color Picker
4. Colour Gamut
5. Custom Colours
6. Web Safe Colours
7. Creating An Indexed Image
8. The Swatches And Color Palettes
9. Using The Eyedropper Tool

Painting And Retouching Tools

1. Using The Pencil Tool
2. Using The Brush Tool
3. Using The Paint Bucket Tool
4. The Eraser Tools
5. The Dodge Burn And Sponge Tools
6. The Blur Sharp And Smudge Tools

Adjusting Images

1. Adjusting The Brightness & Contrast
2. Adjusting The Hue & Saturation
3. Levels Adjustment
4. Variations Adjustment
5. Using The Clone Stamp Tool
6. Using The Healing Brush Tool

Prerequisites

Students should already be familiar with PCs and Windows but an interest in taking digital photos would be useful.

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